



Birthday Party Reservation Form

To reserve a party, call 707-745-9553 for availability, then send in this reservation form with a deposit to:

Artcentric - 733 First St. - Benicia, Ca 94510.

Deposits are non refundable. This amount will be applied to the final bill.

DATE OF PARTY: _____

GUEST OF HONOR: _____

AGE RANGE: _____

TIME OF PARTY _____ to _____ am/pm

NUMBER OF GUESTS: _____

PACKAGE/RATE: _____

PARTY HOST INFORMATION:

NAME: _____

CITY: _____

PHONE: _____

ADDRESS: _____

STATE: _____ ZIP _____

E-MAIL: _____

PLEASE READ THE FOLLOWING BEFORE SIGNING:

1. All parties have a minimum of 8 attendees. If attendance falls short the host will still be charged for the minimum.
2. Due to limited space, we request that no more than three non-painting adults attend your party. Please encourage parents to drop their children off. If grown ups would like to paint, please let us know so we can arrange seating! Cost for grown ups to paint at your party is \$6.00 + the pottery they paint.
3. A \$40 non-refundable deposit is required to reserve a party date.
4. The pottery will be ready for pickup only by the party host one week after the party.
5. The party is contracted to begin and end at the times listed above. If you think you need extra time, you can certainly reserve. There will be a charge of \$20 per 30 min.
6. Rent our Studio! A \$150 fee for 2 hours may be paid for a private party during regular business hours (studio will be closed to the public), plus pottery... We also offer other options for different events... Please call us for more information.
7. Please do not bring piñatas, noisemakers, bubbles, confetti, potato chips, crackers and that sort of messy stuff... Thank you.

Now that that's out of the way... We thank you for choosing to have your celebration at Artcentric. We are truly honored to be a part of your special day!

Signature of party host: _____

Deposit paid _____ Date _____